Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**CHRIST COLLEGE**
Name of the head of the Institution	**Dr. Fr. Johnson S.V.**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07554278601**
Mobile no.	**9425691997**
Registered Email	**christbhopal@gmail.com**
Alternate Email	**frjohnsonk@rediffmail.com**
Address	**St. Paul Campus, P. B. No. 7 , Anand Nagar, Bhopal**
City/Town	**Bhopal**
State/UT	**Madhya Pradesh**
Pincode	**462022**

2. Institutional Status	
Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Diwakar Singh**
Phone no/Alternate Phone no.	**07554278601**
Mobile no.	**9425024983**
Registered Email	**christbhopal@gmail.com**
Alternate Email	**frjohnsonk@rediffmail.com**

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.christcollegebhopal.org/portaltemplate.php?mainmenu=REPORT&submenu=AQAR%20Reports&subsubmenu=&subsubsubmenu=#divid

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.christcollegebhopal.org/portaltemplate.php?mainmenu=ACADEMICS&submenu=Academic%20Calendar%202017-18&subsubmenu=&subsubsubmenu=#divid

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.21**	**2014**	**21-Feb-2014**	**21-Feb-2019**

6. Date of Establishment of IQAC	**01-Dec-2013**

7. Internal Quality Assurance System	

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Best out of Waste	06-Jul-2017 1	32
Group Presentations on various themes of Social Concerns	18-Sep-2017 8	28
Orientation Programme on Organizing Co-Curricular Activities in School	10-Oct-2017 1	40
Smart Class Training	11-Oct-2017 1	38
Session on Action Research	11-Oct-2017 1	6
Basics of SPSS	24-Oct-2017 1	6
Activities to Develop Critiical Thinking	18-Nov-2017 1	15
Session on NCF	22-Jan-2018 1	22
Seminar on IPR	26-Apr-2018 1	5
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshop on Best out of waste organized to equip the B.Ed. and M.Ed. trainees with creative ideas to use the waste items as a teaching aids. Blood Donation Awareness campaign was organized in association with St. Paul School. Teachers and students donated blood. Awareness Programme on Functioning and Softwares of Language Lab. Session on Use of Excel and SPSS for Data Analysis was organized for M.Ed. trainees. Special Session on Intellectual Property was organized for College faculties and students.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1.Awareness programme on various social issues to be organized.	Blood Donation Awareness was organized Gender Sensitization programme was organized. Workshop on Yoga for stress free life was organized for faculties, students and near by residents.
2. Activities for promoting Research culture to be organized.	Orientation on Fundamentals of Research Methodology was organized Special session on Action Research was organized
3. Internal assessment including pre university exams, internship and mock viva to be organized.	Pre University Exam, Mock Viva, Unit Test and presentations on important topics by students was organised.
4. Various Workshops are to be organized for B.Ed. and M.Ed. students for enhancing teaching skills.	Workshop on Best out of Waste, Critical Reading of Literature, Use of SPSS and Excel in Data Analysis, Gender Sensitization and Orientations on organizing Co-Curricular activities in schools were organized.
5. Physical development activities are to be organized.	5. Orientation Session on various games Workshop on Yoga for stress free life was organized for faculties, students and near by residents.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
CMI Seva Sangh, Sagar	03-Feb-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	20-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college strictly follows the curriculum prescribed by the Barkatullah University. The institute aims to produce professional teachers, with theoretical knowledge and understanding, combined with practical skills, competencies and commitment for work to enhance the quality of education. For the effective and smooth transaction of the curriculum the Principal holds meeting of the faculty in the beginning of the session in which number of working days, working hours, distribution of the syllabus into different units, examination plans, National and International seminars/workshops to be conducted, options to be offered, tentative time tables are planned. A meeting by IQAC is held to plan out the detailed schedule of curricular and co-curricular activities during the session. Academic calendar is prepared on the basis of decisions taken in the staff meeting. Also extra curricular activities are discussed and added in the academic calendar. New books are purchased for the library on the recommendations of the teachers and on the basis of the requirement of the students. Workshops regarding effective teaching skills, use of ICT, SPSS, critical reading, IPR, Constructivist Approach and Evaluation are organized. Training in latest technology like smart boards, digital language labs, advanced tools including SPSS, EDMODO etc. is arranged for the teachers to keep them abreast of the latest trends. The internship program for B.Ed. students is organized at college level including organization of co-curricular activities, Micro Macro Teaching and at field level in allotted schools.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.		
Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**0**	**0**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	**School Internship**	**39**
MEd	**Field Engagement**	**4**

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

At first the feedback is taken from the faculty and students regarding the needs of the curriculum. The suggestions are forwarded to the concerned committee and suggestions are then implemented by the concerned members. The feedback from the Alumni is taken when they pass out from the college. These help us to analyze the strengths and weaknesses of the courses. The college obtains feedback on the curriculum to identify the needs through formal and informal interaction. The Principals and experienced teachers of various practicing schools are also involved in the process of obtaining feedback for various curricula. Their suggestions are also incorporated in revising and updating the curricula and teaching techniques, as per the requirement of contemporary society. The feedback committee compiles the data, analyzes it, and discusses it with the Principal. Then, during the staff meetings, general recommendations of the feedback from different sources are discussed and steps are taken to solve the issues.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Nill	50	Nill	22
MEd	Nill	50	Nill	2
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	22	2	8	6	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	10	7	7	5	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

With an objective to positively influence a range of student outcomes, including improved peer and parental relationships, academic achievement, self-concept, and behaviour. The College strives to establish a benchmark for the quality of mentee-mentor relationships by facilitating the value of small group mentoring. The objectives of the mentoring system are as follows: -To bridge the gap between the teachers and students, To create a better and enriched environment for students, To motivate the students for both professional (higher studies, startups and entrepreneurship) and personal guidance, To enhance the knowledge for both teachers and students alike, due to effective two- way communication.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
67	14	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	14	Nill	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BU/EDU/04	Semester II	14/07/2018	Nill
BEd	BU/EDU/04	Semester IV	16/07/2018	Nill
MEd	Nill	Semester II	22/02/2019	Nill
MEd	Nill	Semester IV	Nill	Nill
[View File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college apply different means of internal assessment including oral test, presentations, peer interaction, assignments and pre university exams. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared on the lines of Barkatullah University calendar for education colleges. As the final semester examination of all the classes i.e. B.Ed. and M.Ed. are conducted by the Barkatullah university, so the academic calendar for the conduct of the tests, pre university exams and mock viva etc. is prepared under the guidance of the Principal of the college in tune with university guidelines.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.christcollegebhopal.org/portaltemplate.php?mainmenu=ACADEMICS&submenu=Programme%20Learning%20Outcomes&subsubmenu=&subsubsubmenu=#divid

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BU/EDU/04	BEd	Nill	33	33	100
Nill	MEd	Nill	4	4	100
[View File](#)					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar of Intellectual Property Rights	**Education**	**26/04/2017**

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	**NIL**	**NIL**	**Nill**	**NIL**

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	**0**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	**NIL**	**0**	**Nill**

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Education	3

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	6	4	Nill

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Jawaharlal Nehru Hospital, Bhopal	2	4

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
	Jawahar lal Nehru Cancer Hospital	Blood Donation Camp	2	4

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Academic	**1. Local community base activities**	**Govt. Hr. Sec. School**	**06/11/2017**	**23/12/2017**	**35**
Academic	**2. Practice teaching /internship in schools**	**Govt. Schools**	**06/11/2017**	**23/12/2017**	**35**
Academic	**3. Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education**	**Govt. Schools**	**06/11/2017**	**23/12/2017**	**35**
Academic	**4. Discern ways to strengthen school based practice through joint discussions and planning**	**St. Pauls School**	**15/12/2017**	**Nill**	**2**
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

		participated under MoUs
No Data Entered/Not Applicable !!!
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.2	0.06

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Others	Existing
View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6495	848291	130	7531	6625	855822
Reference Books	1045	194727	0	0	1045	194727
Journals	8	Nill	0	0	8	0
CD & Video	60	Nill	12	Nill	72	Nill
View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	34	26	34	34	0	4	2	0	0
Added	0	0	0	0	0	0	0	0	0
Total	34	26	34	34	0	4	2	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	Nill	350000	169535

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. The allocated funds are utilized under the observation of CMI Seva Sangh. To maintain and upkeep the infrastructural facilities, the institute has stock maintenance and monitoring facility. Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant. Hardware and Software maintenance of computers and accessories are done regularly. IT infrastructure such as computers internet facilities including Wi Fi and broadband is taken care by respective incharges. The maintenance of the reading room and stock verification of library books is done regularly by library staff. Office management accessories repairing and purchases is done through finance manager.

https://www.christcollegebhopal.org/index.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	Nill	Nill

Financial Support from Other Sources			
a) National	N.A.	0	0
b)International	N.A.	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Best Out of Waste	06/07/2017	20	College
Session on Usage of Smart Class	10/07/2017	8	College
Session on Human Values	12/09/2017	28	College
Session on Presentation Skills	18/09/2017	20	College
Session on Developing Achievement Test	13/10/2017	30	College
Language Lab Usage Training	23/10/2017	36	College
Orientation on various sports	14/11/2017	30	College
Gender Sensitization programme	30/11/2017	20	Sarokar NGO
Session on Intellectual Property Rights	26/04/2018	26	College
Workshop on Yoga for peaceful and stress free life	22/05/2018	15	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Orientation Programme on NET and CTET Preparation	20	Nill	4	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
RDSS SILWANI	1	1	Christu Jyoti Convent school Baghpat UP,, Indore Public School Main Campus, Indore	2	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	3	Christ College, Bhopal	B.Ed.	Other Institution	Masters (2), PhD(1)
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Workshop on Best Out of Waste	Institutional	15
Independence Day Celebration	Institutional	30
Teacher's Day Celebration	Institutional	30
Group Presentations by Student teachers on Themes	Institutional	20

Staff Rejuvenation Day	Institutional	12
Gender Sensitization programme	Institutional	20
Christmas Celebration	Institutional	25
Republic Day Celebration	Institutional	30
Workshop on Yoga for peaceful and stress free life	Institutional	20
World Environment Day celebration	Institutional	15

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In accordance with the election guidelines outlined by the Department of Higher Education, Govt. of M.P., Election to the student council for the Academic year 2017-18 was conducted at Christ College Bhopal on Monday, 27/11/2017 to provide leadership to the college students. Ms. Suruchi Rajput contested for the post of President, Ms. Neha Thouker and Naini Chowdhary for the post of class representative of B.Ed. Semester I, Suruchi Rajput for the post of class representative of B.Ed. Semester III and Nidhi Sharma was elected as class representative on merit basis. Mr. A. K. Chaturvedi Election Officer elaborated on election procedure, rules pertaining to election and wished the candidates on 25/11/2017. This was followed by student council election in a democratic procedure. Ms. Suruchi Rajput was declared as president unopposed, Ms. Neha Thouker elected as class representative. Then victory was celebrated by the student teachers peacefully in the campus. Members of Students Council actively participated in various decision making process such as finalizing the requirement list of books for library, celebrating various events, students enrichment activities, grievance and redressal activities if any.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

136

5.4.3 – Alumni contribution during the year (in Rupees) :

4000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Enrichment Session on Usage of Smart Class- 10/07/2017-A Session on Usage of Smart Class in teaching learning was conducted for B.Ed. student teachers on 10th July, 2017. Interaction Session with Alumni- August 17, 2017-An Alumni interaction Session with new batch held on Induction Meeting day August 17, 2017 where alumnae of Christ College welcomed the new batch and made acquainted with the best practices of college and shared their experience at Christ College during their studies. Alumni also interacted with the students and gave motivational talk regarding preparing for higher studies and placements. Students asked many questions regarding placements and the alumni shared their views. Orientation on How to organize Co Curricular Activities in School was conducted on 10/10/2017 by Mrs. Jyoti Rajeev (TGT, St. Paul Sr. Sec. Co Ed School, Bhopal) Alumni Enrichment Programme- Language Lab Usage Training- 23/10/2017-As a part of Alumni Enrichment Programme, a Language Lab Usage Training for the current B.Ed. student teachers was taken up by Mrs. Suma Jose (Ex M.Ed. Student) for developing listening and understanding through language lab usage. Christ Ex Students' Association conducted an Orientation Programme on NET and CTET preparation for B.Ed. and M.Ed. students of Christ College to help and guide them in their preparation for these competitive exams. The orientation program started with a formal introduction about these exams and thereafter major areas of these exams and the strategies to prepare for these exams were covered. The resource persons for this programme were Ms.Shagufta Baig and Ms. Jaya Saini. 20 students of B.Ed. and M.Ed. attended the session.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Right from the College Management to the staff and students, all the stakeholders have a role to play in the development of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various committees have contributed to the growth of the college. Equal opportunities are provided to participate in the functioning of the college. The management through the head of the institution involves the staff members in various activities related to the holistic development of the college. The representatives of the staff attend general meetings of the management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Barkatullah University and is governed by NCTE rules. The syllabus of B.Ed. and M.Ed. is duly approved by the Barkatullah University as per the guidelines of NCTE.
Teaching and Learning	The audio visual effect facilitates enhanced understanding for the content and aids long term retention of their learning. The college has smart

	classrooms installed in several classrooms. Hands on practice sessions for M.Ed. students using Excel and SPSS. Remedial Classes are also organized. Enhancing ICT skills through special sessions on EDMODO, Blogs, Youtube etc.
Examination and Evaluation	The pattern of the examination is as per the guidelines and rules of Barkatullah University. Students are evaluated through assignments, tests and presentations. Further the teacher discusses the paper with the students to inform the areas of improvement and provide feedback to enhance their performance.
Research and Development	Teachers guide Ph. D. Scholars. Students also undertake research initiatives which are shared back with the faculty that helps them in improving their performance. Sessions on Action Research for B.Ed. and M.Ed. students. Special Sessions on identifying the problem, writing title, objectives, hypothesis and research tool are also organized. Extension lectures on IPR, Data Analysis etc. are organized. Teachers are motivated for paper publication in reputed journals.
Library, ICT and Physical Infrastructure / Instrumentation	There are total of 7670 books including 6625 books including 1045 Reference books and 5 Journal. We also have learning resources in the form of CDs. We have photocopy and printout facilities for all the members. In order to check the availability and status of all library items through different approaches like author, title, subject, accession number etc, books have been placed according to subjects in individual almirah. Books with Accession number can be searched with the help of data saved in computers. The users (staff and students) themselves can check the complete records of their respective circulation (issue and return) of books over a span of time with the help of library records. The teachers and students can have access to journals subscribed by the college library.
Human Resource Management	The college meets with the mandates laid down by NCTE and UGC in regard to the teaching staff. The college has also recruited sufficient qualified persons for the non-teaching and

	supportive staff.
Industry Interaction / Collaboration	The institution has collaboration with Navchetna, the M.P. Regional Communication Centre where training is given in Media and Communication, integration of art in education. The institution has collaboration with Sanjeevini Service Society working in rural and slum areas.
Admission of Students	The admission to B.Ed. and M.Ed. courses in the college is done as per the rules of Department of Higher Education, M.P. The college access online services provided by the MP Higher Education for admission counseling purpose and scholarship.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The policies and programmes with regard to academic and administrative aspects are made available in public domain through college website www.christcollegebhopal.org. The college is using WhatsApp and e-mail system for the dissemination of information including regular notice to all stakeholders.
Administration	Annual budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as College Accounts, Examination Accounts and so on. Details of teaching as well as non teaching staff, accounts, academic progress, etc. is updated every year on the NCTE and AISHE portal i.e. All India Survey of Higher Education which is under the HRD Ministry, New Delhi. through the link http://aishe.nic.in/aishe/userlogin.
Finance and Accounts	Tally software is used to manage all finance and accounts of the institution.
Student Admission and Support	The college access online services provided by the MP Higher Education for admission counseling purpose and scholarship.
Examination	All the decisions related to examinations planning and implementation is done by Barkatullah University, Bhopal and results are declared by the same.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Attended Orientation Program for writers/editors of SLM on 1st and 2nd February 2018, organized by M.P. Bhoj Open University Bhopal.	1	01/02/2018	02/02/2018	2
Attended 1 week National Workshop on Intellectual Property Rights, from 3rd to 8th February 2018, organized by Technocrats Institute of Technology, Bhopal and Sponsored by M.P. Council of Science and Technology,	1	03/02/2018	08/02/2018	6

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	14	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Duty Leave, Free health services, Maternity / paternity leave, EPFO	Free health services, Maternity / paternity leave, EPFO, ESI, 1. Provision of Uniforms	Scholarship as per govt. norms and fee concession at college level

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external financial audits regularly. The internal audit is conducted by CMI Seva Sangh Society and the external audit is conducted by R. Agarwal Co.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CMI Seva Sangh	Yes	Management
Administrative	Yes	CMI Seva Sangh	Nill	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The college regularly invites parents to participate in the events like important day celebration- Diwali, Christmas, Eid and festivals of National importance. 2. PTA feedback is taken on all aspects. 3. Apart from the activities, the college provides an open platform to the parents for discussing their academic and personal concerns.

6.5.3 – Development programmes for support staff (at least three)

1. Gifts are distributed on various occassions like Christmas, Teachers Day Celebration etc. 2. Fee Concession in sister concern institutions of Christ College(St. Pauls School) 3. Paid Leave is given to Non Teaching Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)
1. The college plans to commence UG programmes (B.A. and B.Com.). 2. The college Library initiated book bank facility.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Special Sessions on ICT Skills	29/04/2017	11/10/2017	24/10/2017	Nill
2017	Enhancing Research skills of students and Teachers	29/04/2017	11/10/2017	24/10/2017	Nill

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization programme	30/11/2017	30/11/2017	15	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
World Environment Day was celebrated to take the next step towards creating a green campus through a plantation drive. In a meeting held by CMI Seva Sangh in the month of april, it was decided to install solar plant on the roof top to meet the partial requirement of the electricity of the campus. College is committed to maintain cleanliness, sanitation, green cover and provide a pollution-free healthy environment. Segregation of waste in separate dustbins. Encouragement for car pooling/scooter pooling by staff and students. Students and staff are encouraged to make the campus plastic free. Minimum use of paper is done in the office by encouraging more e-resources such as E documentation through Microsoft Office. Workshop on Best Out of Waste was conducted on 06/07/2017 to make student teachers aware of uses of waste material, and to give them a lesson on reducing waste to save our future. The campus has rain water harvesting system (Water Butt Type) where rain from rooftop is redirected through the down pipes and collected in a storage container.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Physical facilities	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nill	12/09/2017	1	Session on Human Values	Social Concern	28
2017	1	1	30/11/2017	1	Gender Sensitization programme	Gender Sensitization	20
2017	1	1	23/12/2017	1	Christmas Celebration	Interreligious Harmony	52
2017	1	1	11/11/2017	1	Observed Girls Safety Programme	Girls Safety	Nill
2017	1	1	14/11/2017	1	Observed Swachhta Programme	cleanliness Drive	Nill
2018	1	1	26/01/2018	1	Republic Day Celebration	Unity	44
2018	1	1	22/05/2018	1	Workshop on Yoga for peaceful and stress free life	Health and Meditation	20
2018	1	1	05/06/2018	1	World Environment Day Celebration	Environmental Awareness	15
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct Booklet for the Management	01/04/2005	The management has the obligation to observe the highest standards of conduct and integrity and to uphold the good standing and reputation of the profession. Members of the management prescribed in the code of conduct booklet for the management.
Code of conduct Booklet for Teaching Staff	01/04/2005	Whoever adopts teaching as a profession assumes the obligation to conduct himself/herself in accordance with the ideals of the profession. Therefore all teachers are responsible to see that there is no incompatibility between his/her precepts and practice. New teachers joining the institution are provided with the code of conduct booklet prepared by the college, on the very first day of their joining.
Code of conduct Booklet for the Non-teaching Staff	01/04/2005	The non-teaching staff is also provided with the code of conduct booklets consisting of their duty hours, ethics, roles and responsibilities, integrity, punctuality, fairness etc. which should be adhered strictly for the fulfillment of the mission and goals of the college by performing their roles in a professional manner.
Code of conduct Booklet for the students	01/04/2005	The code of conduct is circulated to the students through prospectus and notices that are displayed on the college notice board and institutional website. Discipline committee comprising of teachers and student council

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Session on Human Values	12/09/2017	12/09/2017	28
Gender Sensitization programme	30/11/2017	30/11/2017	20
Independence Day	15/08/2017	15/08/2017	44
Christmas Celebration	23/12/2017	23/12/2017	52
Workshop on Best Out of Waste	06/07/2017	06/07/2017	15
Nukkad natak on Swachh Bharat Abhiyan	19/11/2017	19/11/2017	15
Workshop on Yoga for Peaceful and stress free life	22/05/2018	22/05/2018	20
World Environment Day celebration	05/06/2018	05/06/2018	15

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college started offering saplings instead of bouquet to the guests. CFL lights installed. Reuse of old practical file covers. Workshop on Best Out of Waste was conducted on 06/07/2017 to make student teachers aware of uses of waste material, and to give them a lesson on reducing waste. The campus has rain water harvesting system (Water Butt Type) where rain from rooftop is redirected through the down pipes and collected in a storage container.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. Title of the Best Practice : Education Beyond the Curriculum The Context Education Beyond the Curriculum at Christ College includes all those things which are deliberately intended to enhance the educational experience. It encompasses everything from the professional skills to community engagements, opportunities for performance and the outreach activities for the benefit of the community. Objectives of the Practice • To identify appropriate strategies for teaching and learning beyond curriculum. • To enhance the educational experience by indulging in innovative and interesting new approaches of building knowledge. • Developing important skills for professional development of the students. The Practice At Christ College, education beyond curriculum is achieved through the following ways: • Workshop on Best out of Waste • Session on Human Values • Presentations on Curriculum Planning • Special Session on Action Research- Identification of Problem • Language Lab Usage Training • Session on Roles and Responsibilities of a Secondary • School Teacher • Activities to Develop Critical Thinking • Orientation on Various Games • Gender Sensitization Programme • Workshop on Yoga for peaceful and stress free life •

Session on SPSS II. Title of the Practice : Social Outreach Content A team of student volunteers and faculties have been contributing in fulfilling their social responsibilities. A variety of activities are undertaken on issues like education, environment, health and the like, while preparing students to serve the society. An implicit outcome is an all-round development of volunteering students, who get to interact with the needy in the society and work cohesively to solve the concerns of the society. The Objective The intent is to engage the students in solving the socio-economic problems of the marginalized, where they develop insights into the challenges at the grass-root level, and develop their own thinking, collaboration and leadership abilities to make a lasting impact on the society. College participates in steering the projects and their progress. The broader objective includes:- • To inculcate the concept of community service among the students. • To fulfill the social responsibility of the institution. • To Educate students about the importance of social service The Practice Christ College in order to contribute to the society has taken following initiatives 1. Organized Blood donation Camps 2. Organized Plantation drive 3. Did nukkad natak, spreading the message of Swacchha Bharat

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.christcollegebhopal.org/index.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is Excellence and Empowerment. With this vision in mind, Christ College has always enhanced the quality of pupil teachers. We organize various workshops and training programmes from time to time. The college organizes activities such as project based learning, extensive academic events, remedial classes for slow learners, assistance in taking admission in IGNOU Courses. Job assistance for bright students in sister concern institutions. For enriching teachers, various training sessions are organized such as IPR, Research paper writing and publication, SPSS, Using ICT etc.

Provide the weblink of the institution
https://www.christcollegebhopal.org/index.php

8.Future Plans of Actions for Next Academic Year

For the next academic year Christ College plans to celebrate various festivals both of special days and religious festivals. Various workshops on human values, environmental protection, Professional Ethics, stress management and hospitality will be organized. Expert lectures on Various topics will be organized. Special sessions on Action research, Counselling skills, Environmental sustainability will also be organized. For comprehensive evaluation of the students examination will be taken in the form of presentations, written tests and classroom activities. Teachers will be trained and motivated to publish quality papers in journals of repute.