



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	CHRIST COLLEGE
Name of the head of the Institution	Dr. Fr. Johnson S.V.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07554278601
Mobile no.	9425691997
Registered Email	christbhupal@gmail.com
Alternate Email	frjohnsonk@rediffmail.com
Address	St. Paul Campus, P. B. No. 7 , Anand Nagar, Bhopal
City/Town	Bhopal
State/UT	Madhya Pradesh
Pincode	462022

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			Self financed																
Name of the IQAC co-ordinator/Director			Dr. Diwakar Singh																
Phone no/Alternate Phone no.			07554278601																
Mobile no.			9425024983																
Registered Email			christbhopal@gmail.com																
Alternate Email			frjohnsonk@rediffmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://www.christcollegebhopal.org/siteadmin/document/AQAR_2017-2018.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.christcollegebhopal.org/siteadmin/document/Academic-Calendar_2018-2019.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>A</td> <td>3.21</td> <td>2014</td> <td>21-Feb-2014</td> <td>21-Feb-2019</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	3.21	2014	21-Feb-2014	21-Feb-2019
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	A	3.21	2014	21-Feb-2014	21-Feb-2019														
6. Date of Establishment of IQAC			01-Dec-2013																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

Library to be enriched and various activities to be organized to enhance library uses.	07-Jul-2018 1	10
A Session on Shodh Ganga was organized for M.Ed. Students	29-Aug-2018 1	10
Session on Writing Research Paper was organized	30-Aug-2018 1	8
Session on Data Analysis using SPSS was organized	16-Nov-2018 1	5
Session on Organizing Desktop Content was organized	07-Jul-2018 1	3
Session on Documentation and Labeling was organized	09-Jul-2018 1	3
Previous years question papers were discussed with the students	10-Nov-2018 1	22
National Level Workshop for school teachers organized.	02-Feb-2019 1	100
Workshop on stress management organized.	16-Mar-2019 1	48
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
National Level Workshop for school teachers organized.	
Workshop on stress management organized.	
Library Book Bank stock is raised with the help of books donated by Staff members and ex students A Session on Shodh Ganga was organized for M.Ed. Students.	
Session on Writing Research Synopsis was organized Session on Writing Research Paper was organized Session on Data Analysis using SPSS was organized.	
Session on Organizing Desktop Content was organized Session on Documentation and Labeling was organized Previous years question papers were discussed with the students.	
View File	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Library to be enriched and various activities to be organized to enhance library uses.	Library Book Bank stock is raised with the help of books donated by Staff members and ex students A Session on Shodh Ganga was organized for M.Ed. Students
Sessions on Research paper writing and data collection tools to be organized.	Session on Writing Research Synopsis was organized Session on Writing Research Paper was organized Session on Data Analysis using SPSS was organized
Training program on office management to be organized.	Session on Organizing Desktop Content was organized Session on Documentation and Labeling was organized
Question Bank Preparation workshop to be organized.	Previous years question papers were discussed with the students
Various extension activities to be organized.	Workshop on Gender Equality for Government School (Extension Programme) Voter Awareness Rally Evaluated the Classroom teaching at ChavaraVidyapeeth (Narsinghpur) Awareness Rally on Cleanliness Distribution of Saplings

Various Workshop to be organized	National Level Workshop for school teachers organized. Workshop on stress management organized.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>CMI Seva Sangh, Sagar</td> <td>28-Feb-2018</td> </tr> </table>		Name of Statutory Body	Meeting Date	CMI Seva Sangh, Sagar	28-Feb-2018
Name of Statutory Body	Meeting Date				
CMI Seva Sangh, Sagar	28-Feb-2018				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	06-Feb-2020				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college strictly follows the curriculum prescribed by the Barkatullah University. The institute aims to produce professional teachers, with theoretical knowledge and understanding, combined with practical skills, competencies and commitment for work to enhance the quality of education. For the effective and smooth transaction of the curriculum the Principal holds meeting of the faculty in the beginning of the session in which number of working days, working hours, distribution of the syllabus into different units, examination plans, National and International seminars/workshops to be conducted, options to be offered, tentative time tables are planned. A meeting by IQAC is held to plan out the detailed schedule of curricular and co curricular activities during the session. Academic calendar is prepared on the basis of decisions taken in the staff meeting. Also extra curricular activities are discussed and added in the academic calendar. New books are purchased for the library on the recommendations of the teachers and on the basis of the requirement of the students. Workshops regarding effective teaching skills, use of ICT, SPSS, critical reading, IPR, Constructivist Approach and Evaluation are organized. Training in latest technology like smart boards, digital language labs, advanced tools including SPSS, EDMODO etc. is arranged for the teachers to keep them abreast of the latest trends. The internship program for B.Ed. students is organized at college level including organization of co-curricular

activities, Micro Macro Teaching and at field level in allotted schools.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
At first the feedback is taken from the faculty and students regarding the needs of the curriculum. The suggestions are forwarded to the concerned

committee and suggestions are then implemented by the concerned members. The feedback from the Alumni is taken when they pass out from the college. These help us to analyze the strengths and weaknesses of the courses. The college obtains feedback on the curriculum to identify the needs through formal and informal interaction. The Principals and experienced teachers of various practicing schools are also involved in the process of obtaining feedback for various curricula. Their suggestions are also incorporated in revising and updating the curricula and teaching techniques, as per the requirement of contemporary society. The feedback committee compiles the data, analyzes it, and discusses it with the Principal. Then, during the staff meetings, general recommendations of the feedback from different sources are discussed and steps are taken to solve the issues.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	NIL	50	0	46
MEd	NIL	50	0	0
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	46	0	8	6	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	10	7	7	5	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

With an objective to positively influence a range of student outcomes, including improved peer and parental relationships, academic achievement, self-concept, and behaviour. The College strives to establish a benchmark for the quality of mentee-mentor relationships by facilitating the value of small group mentoring. The objectives of the mentoring system are as follows: -To bridge the gap between the teachers and students, To create a better and enriched environment for students, To motivate the students for both professional (higher studies, startups and entrepreneurship) and personal guidance, To enhance the knowledge for both teachers and students alike, due to effective two- way communication.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio
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institution		
70	14	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	14	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BU/EDU/04	Semester I	20/02/2019	Nill
BEd	BU/EDU/04	Semester IV	20/12/2018	Nill
MEd	NIL	Semester II	22/02/2019	Nill
MEd	NIL	Semester IV	16/02/2019	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college apply different means of internal assessment including oral test, presentations, peer interaction, assignments and pre university exams. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared on the lines of Barkatullah University calendar for education colleges. As the final semester examination of all the classes i.e. B.Ed. and M.Ed. are conducted by the Barkatullah university, so the academic calendar for the conduct of the tests, pre university exams and mock viva etc. is prepared under the guidance of the Principal of the college in tune with university guidelines.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.christcollegebhopal.org/portaltemplate.php?mainmenu=ACADEMICS&submenu=Programme%20Learning%20Outcomes&subsubmenu=&subsubsubmenu=#divid>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BU/EDU/04	BEd	NIL	41	41	100
BU/EDU/04	BEd	NIL	21	21	100
NIL	MEd	NIL	2	2	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.christcollegebhopal.org/portaltemplate.php?mainmenu=ABOUT%20US&submenu=Student%20Satisfaction%20Survey&subsubmenu=&subsubsubmenu=#divid>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Session on IPR- Intellectual Property	Education	21/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nill	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	7	1	Nill
Attended/Seminars/Workshops	Nill	1	Nill	Nill
Resource persons	Nill	2	Nill	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Workshop on Gender Equality for Government School (Extension Programme)	College B.Ed. Students and Mahatma Gandhi Govt. Hr. Sec. School Teachers	4	55
Voter Awareness Rally	College staff, students and near by residents	5	34
Evaluated the Classroom teaching at ChavaraVidyapeeth (Narsinghpur)	St. Paul Province Bhopal	3	3
Awareness Rally on Cleanliness	College students and staff	4	30
Distribution of Saplings	College students and staff	4	20
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Equality	College B.Ed. Students and Mahatma Gandhi Govt. Hr. Sec. School Teachers	Workshop on Gender Equality for Government School (Extension Programme)	4	55
Voter Awareness	College staff, students and near by residents	Voter Awareness Rally	5	34
swachh Bharat	College students and staff	Awareness Rally on Cleanliness	4	30
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1601000	881187.78

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Nill
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text	6625	855822	169	42339	6794	898161

Books						
Reference Books	1045	194727	0	0	1045	194727
Journals	8	0	0	0	8	0
CD & Video	72	Nill	0	Nill	72	Nill
Weeding (hard & soft)	21	1750	Nill	Nill	21	1750
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	34	26	34	34	2	4	2	0	2
Added	0	0	0	0	0	0	0	0	0
Total	34	26	34	34	2	4	2	0	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.2	0.02	2.4	0.61

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

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Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. The allocated funds are utilized under the observation of CMI Seva Sangh. To maintain and upkeep the infrastructural facilities, the institute has stock maintenance and monitoring facility. Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant. Hardware and Software maintenance of computers and accessories are done regularly. IT infrastructure such as computers internet facilities including Wi Fi and broadband is taken care by respective incharges. The maintenance of the reading room and stock verification of library books is done regularly by library staff. Office management accessories repairing and purchases is done through finance manager.

<https://www.christcollegebhopal.org/portaltemplate.php?mainmenu=ABOUT%20US&submenu=Facilities&subsubmenu=&subsubsubmenu=#divid>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Value Education	24/09/2018	38	Institutional level
Activities to develop Critical Thinking	09/10/2018	27	Institutional level
Session on Professional Ethics	16/11/2018	29	Institutional level
Use of Excel in Data Analysis and Use of SPSS in Data Analysis	31/10/2018	4	Institutional level
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

2018	Orientation Programme on NET and CTET Preparation	17	Nil	10	17
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Christ School, Bhopal	5	2	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	9	Christ College, Bhopal	B.Ed.	Christ College (1) and Other Institution 8	Masters (8) and PhD (1)
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	9
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Independence Day Celebration	Institutional	38
Teacher's Day Celebration	Institutional	18
Workshop on Gender Equality	Association with Govt. School	55

Poster Making competition	Institutional	20
Christmas Celebration	Institutional	26
Republic Day Celebration	Institutional	40
World Environment Day celebration	Institutional	15
Workshop for Teachers- Cognizance	National Level	100
Workshop on Stress Management and Self-Management	Regional Level	48
Cartoon-cum-Slogan competition	Institutional	11
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the government instructions there was no student council election held during the session 2018-2019. So the student council was formed on nomination basis in which Ms. Neha Thouker was declared as the president and Ms. Nainy Chowdhary as class representatives. Following contributions were made by student council during the session:- In finalizing the cultural activities Celebrating important occasions Library books demand and request Revision cum remedial classes In finalizing pre university dates Contributed in environmental awareness programme Contributed as volunteers in National Workshop- Cognizance.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Interaction Session with Alumni- 28/08/2018 Alumni Interaction is a time which gives students the opportunity to hear from their seniors about their journey

and experiences from college to the world of work. CESA organized a session of Alumni Interaction on 28/08/2018 from 1:00 to 02:00 pm for newly enrolled students. Ms. Jyoti Rajeev delivered a session on "Topic: Roles and responsibilities of a Secondary School Teacher". She is working as a TGT at St. Paul's Senior Secondary School, Bhopal. She guided the students by sharing her experiences. She discussed about the various skills required to become a teacher and made them know about the various roles and responsibilities of a Secondary school teacher. She also told about how to prepare for various teaching eligibility exams such as CTET, TET etc. She assured to discuss in detail in separate sessions on eligibility exams. It was an interactive session with lot of enthusiasm shown by students. Fund Donation for Book Bank Date: CESA donated Rs. 4000 to college library for maintaining Book Bank. CESA Participation in the College Event COGNIZANCE WORKSHOP FOR TEACHERS, February 2, 2019 Christ Ex Students' Association participated in the Workshop for Teachers 'Cognizance' organized by Christ College on February 2, 2019. CESA Member Ms. Suma Jose compered one session of this event. Other CESA members rendered their help by managing various activities of the workshop.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Right from the College Management to the staff and students, all the stakeholders have a role to play in the development of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various committees have contributed to the growth of the college. Equal opportunities are provided to participate in the functioning of the college. The management through the head of the institution involves the staff members in various activities related to the holistic development of the college. The representatives of the staff attend general meetings of the management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Barkatullah University and is governed by NCTE rules. The syllabus of B.Ed. and M.Ed. is duly approved by the Barkatullah University as per the guidelines of NCTE.
Teaching and Learning	The audio visual effect facilitates enhanced understanding for the content and aids long term retention of their learning. The college has smart classrooms installed in several classrooms. Hands on practice sessions for M.Ed. students using Excel and SPSS. Remedial Classes are also organized. Enhancing ICT skills through special sessions on EDMODO, Blogs, Youtube etc.

Examination and Evaluation	The pattern of the examination is as per the guidelines and rules of Barkatullah University. Students are evaluated through assignments, tests and presentations. Further the teacher discusses the paper with the students to inform the areas of improvement and provide feedback to enhance their performance.
Research and Development	Teachers guide Ph. D. Scholars. Students also undertake research initiatives which are shared back with the faculty that helps them in improving their performance. Sessions on Action Research for B.Ed. and M.Ed. students. Special Sessions on identifying the problem, writing title, objectives, hypothesis and research tool are also organized. Extension lectures on IPR, Data Analysis etc. are organized. Teachers are motivated for paper publication in reputed journals.
Library, ICT and Physical Infrastructure / Instrumentation	There are total of 7670 books including 6625 books including 1045 Reference books and 5 Journal. We also have learning resources in the form of CDs. We have photocopy and printout facilities for all the members. In order to check the availability and status of all library items through different approaches like author, title, subject, accession number etc, books have been placed according to subjects in individual almirah. Books with Accession number can be searched with the help of data saved in computers. The users (staff and students) themselves can check the complete records of their respective circulation (issue and return) of books over a span of time with the help of library records. The teachers and students can have access to journals subscribed by the college library.
Human Resource Management	The college meets with the mandates laid down by NCTE and UGC in regard to the teaching staff. The college has also recruited sufficient qualified persons for the non-teaching and supportive staff.
Industry Interaction / Collaboration	The institution has collaboration with Navchetna, the M.P. Regional Communication Centre where training is given in Media and Communication, integration of art in education. The institution has collaboration with

	Sanjeevini Service Society working in rural and slum areas.
Admission of Students	The admission to B.Ed. and M.Ed. courses in the college is done as per the rules of Department of Higher Education, M.P. The college access online services provided by the MP Higher Education for admission counseling purpose and scholarship.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The policies and programmes with regard to academic and administrative aspects are made available in public domain through college website www.christcollegebhopal.org . The college is using WhatsApp and e-mail system for the dissemination of information including regular notice to all stakeholders.
Administration	Annual budget is meticulously prepared using TALLY software which helps to streamline the budget under different heads such as College Accounts, Examination Accounts and so on. Details of teaching as well as non teaching staff, accounts, academic progress, etc. is updated every year on the NCTE and AISHE portal i.e. All India Survey of Higher Education which is under the HRD Ministry, New Delhi. through the link http://aishe.nic.in/aishe/userlogin .
Finance and Accounts	Tally software is used to manage all finance and accounts of the institution.
Student Admission and Support	The college access online services provided by the MP Higher Education for admission counseling purpose and scholarship.
Examination	All the decisions related to examinations planning and implementation is done by Barkatullah University, Bhopal and results are declared by the same.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nill	Session on Organizing Desktop Content was organized	07/07/2018	07/07/2018	Nill	3
2018	Nill	Session on Documentatation and Labeling was organized	09/07/2018	09/07/2018	Nill	3
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Day Orientation Programm for Academic Counsellors	7	24/03/2019	24/03/2019	1
FDP on Research Methodology with the Use of SPSS organized by MPBOU, Bhopal	1	26/04/2019	03/05/2019	8
National Workshop on Blended Learning Approach for Teacher Educators	1	26/09/2019	28/09/2019	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	14	2	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Duty Leave, Free health services, Maternity / paternity leave, EPFO	Free health services, Maternity / paternity leave, EPFO, ESI, Provision of Uniforms	Scholarship as per govt. norms and fee concession at college level

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external financial audits regularly. The internal audit is conducted by CMI Seva Sangh Society and the external audit is conducted by R. Agarwal Co.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CMI Seva Sangh	Yes	Management
Administrative	Yes	CMI Seva Sangh	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The college regularly invites parents to participate in the events like important day celebration- Diwali, Christmas, Eid and festivals of National importance. 2. PTA feedback is taken on all aspects. 3. Apart from the activities, the college provides an open platform to the parents for discussing their academic and personal concerns.

6.5.3 – Development programmes for support staff (at least three)

1. Gifts are distributed on various occassions like Christmas, Teachers Day Celebration etc. 2. Fee Concession in sister concern institutions of Christ College(St. Pauls School) 3. Paid Leave is given to Non Teaching Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College intends to start a Value added course for student teachers, for enhancing their teaching skills. MIS to be installed to keep students record.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Session on Writing Research Synopsis was organized	28/04/2018	30/08/2018	30/08/2018	Nil
2018	Session on Writing Research Paper was organized	28/04/2018	10/10/2018	10/10/2018	Nil
2018	Session on Data Analysis using SPSS was organized	28/04/2018	16/11/2018	16/11/2018	Nil
2018	Session on Organizing Desktop Content was organized	28/04/2018	07/07/2018	07/07/2018	Nil
2018	Session on Documentation and Labeling was organized	28/04/2018	09/07/2018	09/07/2018	Nil
2018	Workshop on Gender Equality for Government School (Extension Programme)	28/04/2018	16/09/2018	16/09/2018	Nil
2019	National Level Workshop for school teachers organized.	28/04/2018	02/02/2019	02/02/2019	Nil
2019	Workshop on stress management organized.	28/04/2018	16/03/2019	16/03/2019	Nil

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Gender Equality for Government School (Extension Programme)	16/09/2018	16/09/2018	30	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
World Environment Day was celebrated to take the next step towards creating a green campus through a plantation drive. College is committed to maintain cleanliness, sanitation, green cover and provide a pollution-free healthy environment. Segregation of waste in separate dustbins. Encouragement for car pooling/scooter pooling by staff and students. Students and staff are encouraged to make the campus plastic free. Minimum use of paper is done in the office by encouraging more e-resources such as E documentation through Microsoft Office. The campus has rain water harvesting system (Water Butt Type) where rain from rooftop is redirected through the down pipes and collected in a storage container.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	15/08/2018	1	Independence Day Celebration	Social Belongingness	38
2018	1	Nil	06/09/2018	1	Teacher's Day Celebration	To show gratitude towards teacher	18

2018	1	1	16/09/2018	1	Workshop on Gender Equality	Gender Sensitization	55
2018	1	Nil	31/10/2018	1	Poster Making competition	National Unity	20
2018	1	1	22/12/2018	1	Christmas Celebration	Social Belongingness	26
2019	1	1	26/01/2019	1	Republic Day Celebration	To Develop constitutional values	40
Nil	1	Nil	05/06/2019	1	World Environment Day celebration	Environmental Awareness	15
2019	1	1	02/02/2019	1	Workshop for Teachers-Cognition	Enhance Teaching Skills	100
2019	1	Nil	16/03/2019	1	Workshop on Stress Management and Self-Management	Stress Management	48
2018	1	Nil	16/09/2018	1	Cartoon-cum-Slogan competition	Voice Against Corruption	11
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct Booklet for the Management	01/04/2005	The management has the obligation to observe the highest standards of conduct and integrity and to uphold the good standing and reputation of the profession. Members of the management prescribed in the code of conduct booklet for the management.
Code of conduct Booklet for Teaching Staff	01/04/2005	Whoever adopts teaching as a profession assumes

		the obligation to conduct himself/herself in accordance with the ideals of the profession. Therefore all teachers are responsible to see that there is no incompatibility between his/her precepts and practice. New teachers joining the institution are provided with the code of conduct booklet prepared by the college, on the very first day of their joining.
Code of conduct Booklet for the Non-teaching Staff	01/04/2005	The non-teaching staff is also provided with the code of conduct booklets consisting of their duty hours, ethics, roles and responsibilities, integrity, punctuality, fairness etc. which should be adhered strictly for the fulfillment of the mission and goals of the college by performing their roles in a professional manner.
Code of conduct Booklet for the students	01/04/2005	The code of conduct is circulated to the students through prospectus and notices that are displayed on the college notice board and institutional website. Discipline committee comprising of teachers and student council members are accountable that the code of conduct is being followed by the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2018	15/08/2018	38
Teacher's Day Celebration	06/09/2018	Nil	18
Workshop on Gender Equality	16/09/2018	Nil	55
Workshop on	31/10/2018	Nil	20

Gender Equality			
Christmas Celebration	22/12/2018	Nil	25
Republic Day Celebration	26/01/2019	Nil	40
World Environment Day celebration	05/06/2019	Nil	15
Workshop for Teachers-Cognizance	02/02/2019	Nil	100
Workshop on Stress Management and Self-Management	16/03/2019	Nil	48
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

World Environment Day was celebrated to take the next step towards creating a green campus through a plantation drive. College is committed to maintain cleanliness, sanitation, green cover and provide a pollution-free healthy environment. Segregation of waste in separate dustbins. Encouragement for car pooling/scooter pooling by staff and students. Students and staff are encouraged to make the campus plastic free. Minimum use of paper is done in the office by encouraging more e-resources such as E documentation through Microsoft Office. The campus has rain water harvesting system (Water Butt Type) where rain from rooftop is redirected through the down pipes and collected in a storage container.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice : Social Outreach Content A team of student volunteers and faculties have been contributing in fulfilling their social responsibilities. A variety of activities are undertaken on issues like education, environment, health and the like, while preparing students to serve the society. An implicit outcome is an all-round development of volunteering students, who get to interact with the needy in the society and work cohesively to solve the concerns of the society. The Objective The intent is to engage the students in solving the socio-economic problems of the marginalized, where they develop insights into the challenges at the grass-root level, and develop their own thinking, collaboration and leadership abilities to make a lasting impact on the society. College participates in steering the projects and their progress. The broader objective includes:-

- To inculcate the concept of community service among the students.
- To fulfill the social responsibility of the institution.
- To Educate students about the importance of social service

The Practice Christ College in order to contribute to the society has taken following initiatives

1. Awareness Rally on Cleanliness
2. Organized Plantation drive
3. Observed Vigilance Awareness Week

2. Title: Preplacement Training to enhance the Aptitude, Soft Skills and Technical Skills for Pupil Teachers. Objectives: The Objective of preplacement Training is

- To Train and Expertise the students to meet the requirements of industries.
- It aims to develop the students into complete professionals.
- It provides personality development, communication skills, resume preparation, aptitude test, interview skills, and group discussion activities to the students.

Context: Industries are always on the lookout for students who are vibrant, energetic, and ready to accept challenges, attentive, fast learners, open to learning and good communication skills. The preplacement cell knows the recruitment process and industry trends

by interacting with the industry and prepares the students accordingly. Hence, there is a need to establish the vital link between students and prospective employers to facilitate the training and placement of students as they begin their career after graduation. In this age of privatization and globalization, there is an ever increasing industry requirement for professionals who have high employability index. The Preplacement Training activities train the students to inculcate the important interview skills such as, dress code, confidence, creativity, ability to react and respond, and handle stress. The Practice: The uniqueness of our preplacement training cell is that it ensures the recruitment process is a successful journey in Christ College. It puts high emphasis on technical and nontechnical preplacement training, which will train the students to excel at interviews and recruitment processes. Students are constantly motivated through counseling, to increase their morale. They are also informed and advised on the importance of maintaining good academic scores as these play a major role during recruitment. Christ College looks to develop the students from industrial perspective. For this, placement and training cell have designed the training to impart technical, logical, analytical, behavioral and managerial skills in every student. We also provide internship to students for practice teaching so that they get the right industrial exposure. Soft Skill Trainings, Aptitude Skill Trainings and Technical Skill Trainings are conducted for the students after a proper planning prior the academic start.

Following Sessions took place to fulfill the objectives: • Language lab training • Smart class training • Use of excel in data analysis • Use of SPSS • Session on Professional Ethics • Session on Human Values • Cognizance- Training for teaching skills

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.christcollegebhopal.org/portaltemplate.php?mainmenu=REPORT&submenu=Best%20Practices&subsubmenu=&subsubsubmenu=#divid>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Christ College organized a workshop for teachers, titled, Cognizance -Workshop for equipping the teaching fraternity with the upcoming advances in the teaching practices. Special emphasis was laid on developing research skills specifically on Research data analysis and E resources.

Provide the weblink of the institution

<https://www.christcollegebhopal.org/>

8.Future Plans of Actions for Next Academic Year

For the session 2019- 20 Christ College intends to enhance the social outreach efforts. Hence we plan to have programs related to Swachha Bharat Abhiyan, Gender Sensitization, Environmental concerns etc. For development of technical skills there will be sessions on Research methodology, EDMODO, Google Classroom etc. Various Competitions will be organized and festivals will be celebrated. Special workshop on life skills, development of human values, Personality development, art and craft etc. will be organized. Special classes will also be arranged to prepare the students for the competitive exams. Special counseling session will be organized for the students in need of it. Christ College also intends to start a Value added course for enhancing the teaching skills. Special Sessions will be arranged for ' Going Beyond Curriculum', which will include topics which are out of Curriculum like basics of interview skills, Basic manners and etiquettes etc. Students' performance will be evaluated on the basis of their classroom performance, presentations, periodic tests and assignments given.

