

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution **Christ College**

1.2 Address Line 1 **St. Paul School Campus, Anand Nagar, Bhopal – 462021.**

Address Line 2 **Anand Nagar, P.B. No. 7 Bhopal - 462021 (M.P.) India.**

City/Town **Bhopal**

State **Madhya Pradesh**

Pin Code **462021**

Institution e-mail address **christbhopal@gmail.com**

Contact Nos. **0755-2750480 (Off), 0755-2750538 (Res), 0755-2681090 (Fax)**

Name of the Head of the Institution: **Dr. Fr. John Ollukaran**

Tel. No. with STD Code: **0755-2750480**

Mobile: **+91-9827051090**

Name of the IQAC Co-ordinator: **Dr. Fr. Johnson SV**

Mobile:

+91-9425691997

IQAC e-mail address:

christbhopal@gmail.com

1.3 NAAC Track ID

MPCOTE16448

1.4 NAAC Executive Committee No. & Date:

EC/66/A&A/105

1.5 Website address:

www.christbhopal.com

Web-link of the AQAR:

www.christbhopal.com/aqar2014-15

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.21	2014	5 Yrs
2	2 nd Cycle	---	---	---	---
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01/02/2014

1.8 AQAR for the year

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR 15/01/2015 (DD/MM/YYYY)
- ii. AQAR -N.A.- (DD/MM/YYYY)
- iii. AQAR -N.A.- (DD/MM/YYYY)
- iv. AQAR -N.A.- (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid **NIL** UGC 2(f) **NIL** UGC 12B **NIL**

Grant-in-aid + Self Financing **NIL** Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University

Barkatullah University, Bhopal.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University **N.A.**

University with Potential for Excellence **N.A.** UGC-CPE **N.A.**

DST Star Scheme	N.A.	UGC-CE	N.A.
UGC-Special Assistance Programme	N.A.	DST-FIST	N.A.
UGC-Innovative PG programmes	N.A.	Any other (<i>Specify</i>)	Minority Institution status recognised by 'National Commission of Minority Educational Institutions', Government of India.
UGC-COP Programmes	N.A.		

2. IQAC Composition and Activities

2.1 No. of Teachers	04
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2.6 No. of any other stakeholder and Community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	02
2.9 Total No. of members	15
2.10 No. of IQAC meetings held:	03

2.11 No. of meetings with various stakeholders:	No.	01	Faculty	02
	Non-Teaching Staff	02	Students	01
	Alumni	01	Others	02

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

-N.A.-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/**Symposia** organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Quality Assessment, Academic Planning, Activity Planning, Planning of Workshops, Faculty Development, Research Oriented Activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> ➤ Special Workshop on Research Tools ➤ Visit to Special Schools by B.Ed. Students ➤ Seek possibilities for Consultancy ➤ Educational Visits for B.Ed. and M.Ed. Students ➤ Sports day to be organized 	<ul style="list-style-type: none"> ➤ National Workshop conducted on Research Tool, its construction and Standardization on 12th October 2014 ➤ Visit to Miriam School of Mentally Challenged, Asha Niketan Bhopal on 10/02/2015 ➤ Consultancy Services provided to Rural Schools ➤ Educational and Environmental Awareness visit to MFP PARC(Vindhya University) Bhopal on 15/01/2015 ➤ Sports day Organized on 07/02/2015

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The management approved the plan of action as conceived by IQAC and gave consent to implement them.
- AQAR was sent with management consent and approval.

Part – B
Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	----	----	----
PG	01	----	01	----
UG	01	----	01	----
PG Diploma	----	----	----	----
Advanced Diploma	----	----	----	----
Diploma	----	----	----	----
Certificate	----	----	----	----
Others	---	----	----	----
Total	02	----	02	----
Interdisciplinary	----	----	----	----
Innovative	----	----	----	----

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	M.Ed. One Year, 2 Semesters
Trimester	-N.A.-
Annual	B.Ed. One Programme

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus of M.Ed. revised and suggested the Board of Studies about the inclusion of certain important topics

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-N.A.-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total*	Asst. Professors	Associate Professors	Professors	Others
	14	09	01	01	03

2.2 No. of permanent faculty with Ph.D. 07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others(Asst. Professor – Part Time)		Total	
	R	V	R	V	R	V	R	V	R	V
	09	----	01	----	01	----	03	----	14	----

2.4 No. of Guest and Visiting faculty and Temporary faculty

-----	-----	-----
-------	-------	-------

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	01	Nil
Presented papers	Nil	Nil	Nil
Resource Persons	Nil	Nil	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Certificate Course in Basic Computing and Use of Multimedia in Teaching(15 Days)
- Book Bank for students in need.

2.7 Total No. of actual teaching days during this academic year 207 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Open Book Exams, Continuous Weekly Class Test, CCE, Presentations, Interviews, Micro Teaching and Class Room Teaching Evaluation.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL	NIL	NIL
-----	-----	-----

2.10 Average percentage of attendance of students 89%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Ed.	99	Result awaited to be declared by the University				
M. Ed.	31	Result awaited to be declared by the University				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Remedial Classes for Micro skills and revision classes as per need.
- The cell plans the dates, syllabus, supervision, evaluation responsibilities to teachers for B.Ed. and M.Ed. Pre University Examinations.
- Feedback from the students, parents and others are obtained at regular intervals and later IQAC meets to resolve the problems stated if any.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programmes	Nil
HRD Programmes	Nil
Orientation Programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	01
Others	12

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	NIL	NIL	NIL
Technical Staff	03	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Publication of International Journal.
- Workshop on Research Tool to be organised
- To avail library services to research scholars
- Enrich Library with some more quality journals

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	Nil	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	Nil	Nil

3.5 Details on Impact factor of publications

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Nil	Nil	Nil	Nil	Nil	Nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations
 International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	---	---	---	---	---	---

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01

04

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility -02

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8100 Sq. M (2363.02 Built Up)	-----	-----	8100 sq. m
Class rooms	03	-----	-----	03
Laboratories	05	-----	-----	05
Seminar Halls	01	-----	-----	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	-----	-----	-----
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	-----	-----	-----
Others	N.A.	-----	-----	College Library has seating capacity of 25. The Management allowed the college library to use library at ground floor as reading room with capacity of 50.

4.2 Computerization of administration and library

- The entire college is Wi-Fi enabled. All the administrative works is done by using computers and internet.
- Library is partially automated, books transaction through bar coding system.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5945	7,63,770	190#	32675	6135	7,96,445
Reference Books	994	1,77,047	17	3,990	1,011	1,81,037
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	18	10,950	5	3,400	23	14,350
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	60	*	Nil	Nil	60	-----
Others (specify)	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	49	01	45	Nil	Nil	03	01	N.A.
Added	Nil	Nil	04	Nil	Nil	NIL	Nil	N.A.
Total	44	01	49	Nil	Nil	03	01	N.A.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- College organized Training Session for B.Ed. students on internet accessing and PowerPoint presentation. The B.Ed. batch of 100 was divided into three batches and each batch was provided training on September 8th , 9th and 10th 2014 from 3:00 pm to 5:00 pm in Computer Lab. The training was conducted by Mr. Jose K.P., Computer instructor of Christ College.
- Research Cell organized Workshop on Use of MS Excel in Statistical Analysis for M.Ed. students and staff on February 14, 2015 the resource person was Dr. Diwakar Singh, Christ College.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Website updating-0.308 Computer maintenance including Office-0.06844
ii) Campus Infrastructure and facilities	Repair and Maintenance-0.32215 Vehicle Maintenance-0.2418
iii) Equipments	Lab Expenses-0.0056
iv) Others	Medical and First Aid-0.00253 Audit Fee-0.05 Publication-0.27593 Books and magazines-0.03949 Security Services-0.93282 Library maintenance: Book Binding-0.03, Shelf Repairing-0.0891
Total :	2.36586 Lacs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Effective execution of Teacher Mentor group.
- Regular formal and Informal feedback.
- Fee concession on Management Discretion.
- Scholarship from post Matric Scholarship from Tribal Welfare Dept.
- Through working of Grievance Redressal Cell dealing with Grievances, Anti Ragging and Sexual Harassment.
- Through Suggestion boxes
- Providing Conveyance to Students during Examinations.
- Providing Conveyance to teachers.

5.2 Efforts made by the institution for tracking the progression

- Through an active Alumni Association CESA.
- Alerts, Phone calls, Noticeboards, Official Website of College, SMS, Whatsapp etc.
- Through internal evaluation and teacher mentor interaction

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
99	31	Nil	Nil

(b) No. of students outside the state

09(B.Ed.)
07 (M.Ed.)

(c) No. of international students

NIL

Men	No	%	Women	No	%
	47	35.8		84	64.12

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
72	7	10	44	0	133	48	13	11	28	0	100

Demand ratio(B.Ed.) : Not Applicable for B. Ed. as Admission is through state level Counselling

Demand ratio(M.Ed.) : Selection through an entrance test and interview

Dropout % - 1%(B.Ed)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Alumni organised a One day workshop on CTET for the students of B.Ed., M.Ed. and the teachers teaching classes I to VIII from various schools on August 30, 2014.

No. of students beneficiaries

40

5.5 No. of students qualified in these examinations

NET	03	SET/SLET	NIL	GATE	NIL	CAT	NIL
IAS/IPS etc	NIL	State PSC	NIL	UPSC	NIL	Others	CTET-02

5.6 Details of student counselling and career guidance

- Student Teachers are guided to be self dependent by providing comprehensive Micro and Macro Teaching sessions with sufficient exposure to use of Smart boards and latest Technologies.
- Information is given to the teacher trainees regarding the need and benefits of further education and importance of job security.
- Students are frequently counselled and guided for seeking good jobs and the need for self dependence.
- Workshop on Personality Development by Rashmi Golya who explained about personality traits of teacher and focusing on dress as an indicator of personality.
- As a part of training a workshop on “Low Cost” “No Cost” and “Best Out of Waste” teaching aids was organised by Mrs. Jyoti Andhurkar.
- Lecture on Basics of Hindi and Importance of it in Communication of the teachers-Parents Community by Mrs. Uma Dubey PGT St. Paul Sr. Sec School
- The institution informs the teacher trainees about various competitive examinations conducted by the various agencies for filling in various teaching and administrative posts within their organization through Bulletin board, Assemblies, Public Address System.
- Guidance is given about job opportunities, application procedures and interview preparation to the teacher trainees. The counselling service is useful to those teacher trainees who need inputs for psychological adjustments and improvements in self image.
- Through Notice boards students are informed about dates and procedure for appearing in major exams like CTET, UGC-NET etc.

No. of students benefited

131

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	40	07	71

5.8 Details of gender sensitization programmes -03

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	10,000
Financial support from government	Nil	Nil
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- Each B. Ed. student gives basic Literacy to three Girl Child every year.
- Shramddan was organised with the motto of Swachh Bharat.

5.13 Major grievances of students (if any) redressed:

- Students demanded for more Items to be included in Canteen as college timings coincides Lunch timings, which was duly emphasised by Grievance Redressel Committee and lunch items were included within the canteen menu.
- Uniform provided was of light colour and the texture was synthetic which the students were unable to wear everyday and in all weather.

- Number of books to be issued by the library to be increased two to three during Pre University exams and Final Exams.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision

Christ College aims at maintaining a delicate balance between excellence and empowerment through holistic approach toward excellence in every facet of this institution's life without compromising the commitment to society, especially to the weaker sections, empowering them to emerge as leaders who can discover their capacity to transcend everything that prevents them and others from becoming mature and better human beings in order to fulfil the specific mission God has given to each one.

The Mission

Leadership is for the realization of Jesus vision for a just and human society where dignity of the human person is upheld, where unjust social structures where the poor and the marginalized are specially taken care of and where every human being recognizes God as their heavenly Father and every other human being without any distinction or discrimination as own brothers and sisters making one Human Family Vasudaiva Kutumbakam. Through Christ College, we envisage to form the future educators, teachers, leaders and citizens who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable, who will champion the cause of justice, fraternity, liberty, equality, love, truth, peace and communal harmony and who are ever open to further growth. The well-groomed teachers who are leaving the portal of this temple of learning are moulded to decipher the unique potential of a child and possess the passion to impart imaginative, innovative and hands-on education creating a child-friendly environment in their future institutions to carve out a promising future to the children under their care fashioning them value based citizens useful to our country and to the world at large.

6.2 Does the Institution has a management Information System

- Disseminating information through personal interactions, college prospectus, e mails, SMS, phone calls, Notice Board etc.
- Preparing student records for various purposes (Roll Numbers wise, method of teaching subject wise, medium wise, specialization wise lists, practice teaching group wise lists, Teacher Mentor Group list etc.)
- Constantly updating College Website www.christbhopal.com

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The Institution follows the prescribed curriculum of the Barkatullah University, Bhopal for B. Ed. and M.Ed. courses.

6.3.2 Teaching and Learning

To facilitate better teaching learning the institution takes the following measures:

- Certificate Course in Basic Computing and Use of Multimedia in Teaching(15 Days)
- Book Bank for students in need.

6.3.3 Examination and Evaluation

- The following measures are taken in this area
- Weekly tests are encouraged for the students for all the papers and necessary suggestions are given for further improvement.
- Students are evaluated right from the Micro Teaching Sessions by giving constructive feedback both verbally and in written form by Supervising Teachers.
- Continuous Evaluation is done by monitoring their regularity, punctuality, attitude towards work, professionalism, commitment to work, etc.
- SUPW activities are evaluated
- Providing medium wise feedback on the student's performance in the examination, analysing the examination results and diagnosing the reasons behind student's unsatisfactory performance.
- Special feedback and guidance to the low achievers
- Internal Assessment of assignment, Teaching Aids and Classroom Presentations.

6.3.4 Research and Development

- Organized a National Workshop on “ Research Tool-Its construction and standardization” on October 12, 2014 the resource person was Dr. Subhash Chander Gakher of Panjab University of Panjab University
- Teachers are participating in paper presentation at reputed National and International Seminars.
- Some of the teachers are involved in writing the research papers for national & International journals & conferences.
- Institution supports and provides financial assistance to students and faculty to participate and present papers at the State/National/ International level seminars /conferences.
- Training on Statistical Analysis using MS Excel.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Providing access to internet and Wi-Fi to Faculty and Students.
- Well Equipped Computer lab and Computer Facilities also available in Library, Staffroom, Research Cell and Classrooms.
- 190 Text books, 17 Reference books and 5 National Journals added to the library.

6.3.6 Human Resource Management

- Organized faculty development programs for the teachers and M.Ed. students on 11th July 2014 the resource person of programme was Dr. Fr. Kurian Kachapilly CMI, Provincial, St. Paul Province, Bhopal and the President of CMI Seva Sangh.
- Encouraging faculty members to participate in the orientation and refresher courses.
- Orienting the teaching faculty for their further promotions in their career and providing them leave and class adjustments for attending classes and programmes to enhance their career.
- Encouraging the teaching and non teaching staff to pursue their further education.

6.3.7 Faculty and Staff recruitment

One Adhoc Recruitment as teaching staff

6.3.8 Industry Interaction / Collaboration-01

6.3.9 Admission of Students

- B. Ed. Admissions are done through state Level Online Counselling conducted by Department of Higher Education, Government of Madhya Pradesh.
- For M.Ed. Admission is done through Interview and Examination conducted by the college.
- Fee Concession and Flexibility in Fee Payment is available as per Management Discretion.

6.4 Welfare schemes for

➤ Teaching	➤ EPF, ESI, loan facility, Study leave, Medical leave and Casual Leave. Flexibility in Class Timings in case of courses taken for career growth
➤ Non teaching	➤ EPF, ESI, Study Leave, Medical leave, loan facility and Casual Leave
➤ Students	➤ Gov. Scholarship, Basic medical facility & Fee Concession

6.5 Total corpus fund generated

All overhead expenses, developmental expenses and causal expenses are covered and under purview of CMI Sewa Sangh, Bhopal, the Management Society of the College and other Educational Institutions.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Education Division of CMI Sewa Sangh.	Yes	Principal
Administrative	Yes	Education Division of CMI Sewa Sangh.	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

-N.A.-

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-N.A.-

6.11 Activities and support from the Alumni Association

- CESA organized an Interactive Session between the current students and the Alumni's of the college in the Christ College Auditorium on July 17, 2014
- CESA Conducted an Orientation Programme on CTET for the M.Ed., B.Ed. and the teachers of various schools to help and guide in their preparation for the exam on August 30, 2014.
- Release of funds as donation of Rs 6000 to Christ College library for the books purchase.
- Smart Class training provided to the B.Ed. trainees by alumni.
- Active participation in all the activities and programmes of the college.

6.12 Activities and support from the Parent – Teacher Association

Parent Teacher Meet was held on April 6, 2015 after the Pre University Exams of the B.Ed. students.

6.13 Development programmes for support staff

Regular meetings with Support Staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Institution is located away from the hustle and bustle of the city streets, the institution provides a healthy, open and refreshing physical environment, and an atmosphere congenial to research, training and learning.
- College Garden is designed and maintained by students.
- Students are taught to plant and maintain Trees and various types of Plants on campus.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Conduction of National Workshop.
- Orientation program for teachers.
- Training on use of multi-media in teaching.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Recognition for UGC under Section 12B & 2F is still in process.
- Workshop on research tool –its construction and standardization organised on 12th Oct.2014. Prof. S.C.Gakhar , Panjab University was the resource person.
- Educational visit to MFP PARC (Vindhya Herbal University) on 15th Jan.2015
- Academic visit to a school for special children- Miriam School for Mentally Handicapped, Asha Niketan on 10th Feb.2015

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Personality development programme to shape students' personality into well cultured citizen.
- Best library user award.

**Details in annexure*

7.4 Contribution to environmental awareness / protection

- Involvement of students in animal care
- Plantation drive.
- Campus cleanliness programme.
- Tobacco free Campus
- Plastic Free Environment.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Additional Skill Acquisition Programme (ASAP).
- Active Learning situations
- Smart Class Training
- Permanent appointments conducted regularly to fill the vacant post.
- Easy accessibility to college.
- CESA- alumni association.
- Women friendly campus.
- Barrier Free Environment
- Eco-friendly campus.
- Active participation of students in collegiate activities.
- Updated library software.
- The college possesses a well maintained green and clean campus
- Adequate campus placements.

Weakness

- Lack of interest for Post Graduation among Under Graduate Students due to Marital Reasons.
- Lack of adequate space in Library.
- College not recognised under Section 2(f) and 12(b) of UGC.
- Access to DELNET/IUC/INFILBNET not yet initiated.

Opportunities

- Placement cell with the help sister institutions.
- CESA- Alumni Association to utilise resources.
- Support financially weak deserving students.
- Take keen interest in the welfare of the PWD students.
- Guidance for interested and deserving students for jobs and higher education.

Threats

- Family problems leading to drop out of students.
- Absentism.
- Lack of finance to pursue higher education

8. Plans of institution for next year

- Orientation on B.Ed and M.Ed two years curriculum for teacher educators.
- Workshop on SPSS for M.Ed. students and Teaching staff
- Conduction of Inter college competition
- Orientation on CTET, NET and Ph.D. Entrance Exam.
- Initiation of minor research projects of various NGOs.
- Workshop on trends in evaluation
- Workshop on library as learning resource
- Initiation of book bank for students belong to weaker sections